Civil Practice and Trial Procedure

FINAL PRETRIAL ORDERS

The Joint Final Pretrial Order must be submitted electronically through CM/ECF on or before the date set by the scheduling order.

Counsel is directed to consult and comply with Local Rule 16.2 governing the Joint Final Pretrial Order. The proposed Joint Final Pretrial Order shall strictly comply with the requirements of Local Rule 16.2. All witnesses expected to be called at trial, and all exhibits to be used at trial, must be listed in the Joint Final Pretrial Order, and the exhibits must be exchanged prior to trial. Any witness or exhibit not identified in the Joint Final Pretrial Order shall not be allowed or admitted at trial, absent a showing of good cause.

Pursuant to Local Rule 16.2(b)(9), any objection based on foundation or authenticity will be deemed waived if not raised before trial.

FINAL PRETRIAL CONFERENCE ATTENDANCE

The following persons shall personally attend the final pretrial conference:

1. Trial counsel for each party;
2. All parties who are natural persons;
3. A representative on behalf of any other party with full settlement authority for the party;
4. A representative of any insurance carrier that has undertaken the prosecution or defense of the case and has contractually reserved to itself the ability to settle the action.

A settlement conference is held concurrent with the pretrial conference. Representatives must possess full authority to engage in settlement discussions and to agree upon a full and final settlement. The personal attendance requirement is not satisfied by:

a. trial counsel professing to have full authority on behalf of the client, or

b. a party being available by telephone, unless the party has obtained prior permission from the Court.

The Court will generally only grant such permission upon consent of counsel for all parties.