

Conferences

test test test

1. SCHEDULING CONFERENCE: The case manager will send notice to the parties of the date to submit a Rule 26(f) plan to the court or appear for a scheduling conference. **IF A RULE 26(F) PLAN IS ELECTRONICALLY FILED BEFORE THE SCHEDULING CONFERENCE, THE CONFERENCE IS CANCELLED AUTOMATICALLY AND COUNSEL SHOULD NOT APPEAR.**

2. SETTLEMENT CONFERENCE: This conference date is set by the Court after resolution of dispositive motions. All parties must attend the settlement conference with the TRIAL attorneys. Both counsel and clients should be prepared for serious settlement discussions. Insurance representatives and other persons necessary to the resolution of the case also must attend. In non-jury cases, a settlement conference before a magistrate judge will ordinarily be scheduled before the final pretrial conference. If a case does not resolve, the case manager will schedule the final pretrial conference and trial.

3. FINAL PRETRIAL CONFERENCE: Trial procedures and final pretrial matters are discussed with the Court at this conference. Motions *in limine* will also be heard at the conference in order to avoid delay in the selection of the jury on the first day of trial. Counsel are to submit the **JOINT BENCH BOOK AND A COURTESY COPY OF THE EXHIBIT BINDERS** at this time.

4. STATUS CONFERENCE: The Court may schedule a status conference to facilitate the administration of a case when necessary. Counsel may request a status conference at any time during the litigation. These may be conducted by conference call upon request and should be scheduled through the case manager.