

### JS-44 / CIVIL COVER SHEET

When filing a new civil case, statistical information must be provided. This information is also located on the [Civil Cover Sheet](#) form available on the Court's internet site. These instructions will explain the Open a Civil Case Information Screen and identify the corresponding section on the Civil Cover Sheet form.

#### Open a Civil Case Information Screen

**Open a Civil Case**

Much of the information needed for this screen is found on the civil cover sheet. Be sure to enter the appropriate county per instructions found at <http://www.mied.uscourts.gov/cmef/>.

Jurisdiction: 3 (Federal Question)

Cause of action: 10.2305 (10.2305 Review of Federal Contract) Filter: 2305 Clear filter

Nature of suit: 190 (Contract: Other) Filter: 190 Clear filter

Origin: 1 (Original Proceeding)

Citizenship plaintiff: [ ]

Citizenship defendant: [ ]

Jury demand: p (Plaintiff) Class action: n Demand (\$000): [ ]

Arbitration code: [ ] County: Oakland

Fee status: pd (paid) Fee date: 1/19/2010 Date transfer: [ ]

Next Clear

#### Civil Cover Sheet Form

JS-44 (Rev. 12/07) **CIVIL COVER SHEET** County in which action arose

The JS-44 civil cover sheet and the information contained herein neither regulate nor implement the filing and service of process or other papers as required by law, except as provided by local rules of court. This form, approved by the Judicial Conference of the United States in September 1976, is required for the use of the Clerk of Court for the purpose of indexing the civil docket sheet. (SEE INSTRUCTIONS ON THE REVERSE OF THIS FORM.)

**I. (a) PLAINTIFFS** (b) County of Residence of First Listed Plaintiff (EXCEPT IN U.S. PLAINTIFF CASES) (c) Attorney's (Plaintiff Name, Address, and Telephone Number)

**DEFENDANTS**  
County of Residence of First Listed Defendant (EXCEPT IN U.S. PLAINTIFF CASES ONLY) NOTE: IN LAND CONDEMNATION CASES, USE THE LOCATION OF THE LAND INVOLVED. Attorney's (Defendant)

**II. BASIS OF JURISDICTION** (Place an "X" in One Box Only)  
 1 U.S. Constitution (U.S. Government Not a Party)  
 2 U.S. Constitution (Indicate Citizenship of Parties in Item III)  
 3 Federal Question  
 4 Diversity

**III. CITIZENSHIP OF PRINCIPAL PARTIES** (Place an "X" in One Box for Plaintiff and One Box for Defendant)  
 Classes of This Case:  1  2  3  4  5  6  
 Classes of Another State:  1  2  3  4  5  6  
 Classes or Subject of a Foreign Country:  1  2  3  4  5  6

**IV. NATURE OF SUIT** (Place an "X" in One Box Only)

<b>CONTRACT</b>	<b>PERSONAL INJURY</b>	<b>FEDERAL CRIMINALITY</b>	<b>BANKRUPTCY</b>	<b>OTHER ACTIONS</b>
<input type="checkbox"/> 101 Insurance <input type="checkbox"/> 102 Marine <input type="checkbox"/> 103 Motor Aut <input type="checkbox"/> 104 Negligence/Instrument <input type="checkbox"/> 105 Railway or Conspirent <input type="checkbox"/> 106 Other Contract <input type="checkbox"/> 107 Contract/Produce Liability <input type="checkbox"/> 108 Franchise	<input type="checkbox"/> 201 Assault <input type="checkbox"/> 202 Assault, Libel & Slander <input type="checkbox"/> 203 Product Liability <input type="checkbox"/> 204 Medical Malpractice <input type="checkbox"/> 205 Motor Vehicle <input type="checkbox"/> 206 Other Personal Injury	<input type="checkbox"/> 301 Aggravated <input type="checkbox"/> 302 Personal Injury <input type="checkbox"/> 303 Other Fraud & Trust <input type="checkbox"/> 304 Drug Related Sustain <input type="checkbox"/> 305 Other <input type="checkbox"/> 306 Labor Law <input type="checkbox"/> 307 Labor Law & Employment <input type="checkbox"/> 308 Other	<input type="checkbox"/> 401 Appeal 28 USC 119 <input type="checkbox"/> 402 Writ <input type="checkbox"/> 403 Other <input type="checkbox"/> 404 Other <input type="checkbox"/> 405 Other <input type="checkbox"/> 406 Other	<input type="checkbox"/> 501 Bankruptcy <input type="checkbox"/> 502 Bank and Banking <input type="checkbox"/> 503 Other <input type="checkbox"/> 504 Other <input type="checkbox"/> 505 Other <input type="checkbox"/> 506 Other <input type="checkbox"/> 507 Other <input type="checkbox"/> 508 Other <input type="checkbox"/> 509 Other <input type="checkbox"/> 510 Other
<b>REAL PROPERTY</b>	<b>LABOR</b>	<b>SOCIAL SECURITY</b>	<b>PROPERTY RIGHTS</b>	<b>OTHER ACTIONS</b>
<input type="checkbox"/> 110 Eminent Domain <input type="checkbox"/> 111 Eminent Domain <input type="checkbox"/> 112 Eminent Domain <input type="checkbox"/> 113 Eminent Domain <input type="checkbox"/> 114 Eminent Domain <input type="checkbox"/> 115 Eminent Domain <input type="checkbox"/> 116 Eminent Domain <input type="checkbox"/> 117 Eminent Domain <input type="checkbox"/> 118 Eminent Domain <input type="checkbox"/> 119 Eminent Domain <input type="checkbox"/> 120 Eminent Domain	<input type="checkbox"/> 201 Labor <input type="checkbox"/> 202 Labor <input type="checkbox"/> 203 Labor <input type="checkbox"/> 204 Labor <input type="checkbox"/> 205 Labor <input type="checkbox"/> 206 Labor <input type="checkbox"/> 207 Labor <input type="checkbox"/> 208 Labor <input type="checkbox"/> 209 Labor <input type="checkbox"/> 210 Labor	<input type="checkbox"/> 301 Social Security <input type="checkbox"/> 302 Social Security <input type="checkbox"/> 303 Social Security <input type="checkbox"/> 304 Social Security <input type="checkbox"/> 305 Social Security <input type="checkbox"/> 306 Social Security <input type="checkbox"/> 307 Social Security <input type="checkbox"/> 308 Social Security <input type="checkbox"/> 309 Social Security <input type="checkbox"/> 310 Social Security	<input type="checkbox"/> 401 Eminent Domain <input type="checkbox"/> 402 Eminent Domain <input type="checkbox"/> 403 Eminent Domain <input type="checkbox"/> 404 Eminent Domain <input type="checkbox"/> 405 Eminent Domain <input type="checkbox"/> 406 Eminent Domain <input type="checkbox"/> 407 Eminent Domain <input type="checkbox"/> 408 Eminent Domain <input type="checkbox"/> 409 Eminent Domain <input type="checkbox"/> 410 Eminent Domain	<input type="checkbox"/> 501 Bankruptcy <input type="checkbox"/> 502 Bank and Banking <input type="checkbox"/> 503 Other <input type="checkbox"/> 504 Other <input type="checkbox"/> 505 Other <input type="checkbox"/> 506 Other <input type="checkbox"/> 507 Other <input type="checkbox"/> 508 Other <input type="checkbox"/> 509 Other <input type="checkbox"/> 510 Other

**V. ORIGIN** (Place an "X" in One Box Only)  
 1 Original Proceeding  
 2 Removed from State Court  
 3 Remanded from Appellate Court  
 4 Retained or Resealed  
 5 Transferred from another District (Specify) (Specify)  
 6 Multi-district Litigation  
 7 Appeal to District Judge from Magistrate Judgment

**VI. CAUSE OF ACTION**  
Brief description of cause

**VII. REQUESTED IN COMPLAINT:** CHECK IF THIS IS A CLASS ACTION UNDER F.R.C.P. 23 DEMAND \$ CHECK YES only if demand is complaint JURY DEMAND:  Yes  No

### EXPLANATION OF FIELDS

Each field of the Open a Civil Case Information Screen corresponds with a section of the Civil Cover Sheet form. Use the explanations for each field of the Information Screen and the corresponding section of the Civil Cover Sheet form for guidance.

## JURISDICTION CODE

Select a Jurisdiction code.

<b>Jurisdiction</b>	3 (Federal Question)
<b>Case of action</b>	1 (U.S. Government Plaintiff) 2 (U.S. Government Defendant)
<b>Nature of suit</b>	3 (Federal Question) 4 (Diversity) 5 (Local Question)
<b>Origin</b>	

<b>II. BASIS OF JURISDICTION</b> (Place an "X" in One Box Only)	
<input type="checkbox"/> 1 U.S. Government Plaintiff	<input type="checkbox"/> 3 Federal Question (U.S. Government Not a Party)
<input type="checkbox"/> 2 U.S. Government Defendant	<input type="checkbox"/> 4 Diversity (Indicate Citizenship of Parties in Item III)

If there is more than one reason for jurisdiction, priority is given in the following order:

1. **United States Plaintiff** - Lawsuits by agencies and officers of the United States.
2. **United States Defendant** - Lawsuits where the United States, its officers, or agencies are being sued.
3. **Federal Question** - Lawsuits where jurisdiction arises under the Constitution, an amendment to the Constitution, an act of Congress or a treaty of the United States.
4. **Diversity** - Lawsuits where parties are citizens or businesses of different states or countries. The citizenships of the parties will be entered in the corresponding fields.

## CAUSE OF ACTION AND NATURE OF SUIT

Select only one Nature of Suit and Cause of Action code. Leave the **"Filter"** fields blank.

<b>Cause of action</b>		Filter	Clear filter
<b>Nature of suit</b>	0 (zero)	Filter	Clear filter

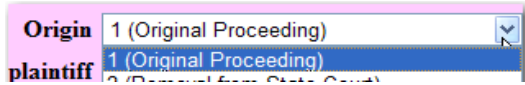
<b>VI. CAUSE OF</b>	<b>IV. NATURE OF SUIT</b> (Place an "X" in One Box Only)			
	<b>CONTRACT</b>	<b>TORTS</b>	<b>FORFEITURE/PENALTY</b>	<b>BANKRUPTCY</b>
<input type="checkbox"/> 110 Insurance	<input type="checkbox"/> 302 Personal Injury - Med. Malpractice	<input type="checkbox"/> 610 Agriculture	<input type="checkbox"/> 422 Appeal 28 USC 159	<input type="checkbox"/> 400 State Reapportionment
<input type="checkbox"/> 120 Marine	<input type="checkbox"/> 305 Personal Injury - Product Liability	<input type="checkbox"/> 620 Other Food & Drug	<input type="checkbox"/> 423 Withdrawal 28 USC 157	<input type="checkbox"/> 410 Arbitration
<input type="checkbox"/> 130 Miller Act	<input type="checkbox"/> 320 Assault, Libel & Slander	<input type="checkbox"/> 625 Drug Related Seizure of Property 21 USC 881	<input type="checkbox"/> 430 Banks and Banking	<input type="checkbox"/> 420 Consumer
<input type="checkbox"/> 140 Negotiable Instrument	<input type="checkbox"/> 350 Federal Employers' Liability	<input type="checkbox"/> 640 R.R. & Truck	<input type="checkbox"/> 430 Consumer Credit	<input type="checkbox"/> 440 Deposition
<input type="checkbox"/> 150 Recovery of Overpayment & Enforcement of Judgment	<input type="checkbox"/> 340 Marine	<input type="checkbox"/> 650 Airline Regs.	<input type="checkbox"/> 450 Cable/Sat. TV	<input type="checkbox"/> 460 Deposition
<input type="checkbox"/> 151 Medicare Act	<input type="checkbox"/> 345 Marine Product Liability	<input type="checkbox"/> 660 Occupational Safety/Health	<input type="checkbox"/> 470 Real Estate Indemnified and Comp. Organizations	<input type="checkbox"/> 470 Real Estate Indemnified and Comp. Organizations
<input type="checkbox"/> 152 Recovery of Defaulted Student Loans	<input type="checkbox"/> 360 Other Personal Injury	<input type="checkbox"/> 690 Other	<input type="checkbox"/> 480 Consumer Credit	<input type="checkbox"/> 480 Consumer Credit
<input type="checkbox"/> 153 Recovery of Overpayment of Veteran's Benefits	<input type="checkbox"/> 370 Other Fraud	<b>LABOR</b>	<input type="checkbox"/> 490 Selective Service	<input type="checkbox"/> 510 Selective Service
<input type="checkbox"/> 160 Stockholders' Suits	<input type="checkbox"/> 371 Truth in Lending	<input type="checkbox"/> 710 Fair Labor Standards Act	<input type="checkbox"/> 520 Securities/Commodities/Exchange	<input type="checkbox"/> 520 Securities/Commodities/Exchange
<input type="checkbox"/> 190 Other Contract	<input type="checkbox"/> 380 Other Personal Property Damage	<input type="checkbox"/> 720 Labor/Mgmt. Relations	<input type="checkbox"/> 530 Securities/Commodities/Exchange	<input type="checkbox"/> 530 Securities/Commodities/Exchange
<input type="checkbox"/> 195 Contract Product Liability	<input type="checkbox"/> 385 Property Damage Product Liability	<input type="checkbox"/> 730 Labor/Mgmt. Reporting & Disclosure Act	<input type="checkbox"/> 540 Securities/Commodities/Exchange	<input type="checkbox"/> 540 Securities/Commodities/Exchange
<input type="checkbox"/> 196 Franchise	<b>PRISONER PETITIONS</b>	<input type="checkbox"/> 740 Railway Labor Act	<input type="checkbox"/> 550 Securities/Commodities/Exchange	<input type="checkbox"/> 550 Securities/Commodities/Exchange
<b>REAL PROPERTY</b>	<input type="checkbox"/> 441 Voting	<input type="checkbox"/> 750 Other Labor Litigation	<input type="checkbox"/> 560 Securities/Commodities/Exchange	<input type="checkbox"/> 560 Securities/Commodities/Exchange
<input type="checkbox"/> 210 Land Condemnation	<input type="checkbox"/> 442 Employment	<input type="checkbox"/> 790 Other Labor Litigation	<input type="checkbox"/> 570 Taxes (U.S. Plaintiff or Defendant)	<input type="checkbox"/> 570 Taxes (U.S. Plaintiff or Defendant)
<input type="checkbox"/> 220 Foreclosure	<input type="checkbox"/> 443 Housing/Accommodations	<input type="checkbox"/> 791 Empl. Ret. Inc. Security Act	<input type="checkbox"/> 571 IRS—Third Party	<input type="checkbox"/> 571 IRS—Third Party
<input type="checkbox"/> 230 Rent Lease & Ejectment	<input type="checkbox"/> 444 Welfare	<b>IMMIGRATION</b>	<input type="checkbox"/> 26 USC 7609	<input type="checkbox"/> 26 USC 7609
<input type="checkbox"/> 240 Torts to Land	<input type="checkbox"/> 445 Ance. w/Disabilities	<input type="checkbox"/> 462 Naturalization Application		
<input type="checkbox"/> 245 Tort Product Liability	<input type="checkbox"/> 446 Ance. w/Disabilities	<input type="checkbox"/> 463 Habeas Corpus - Other Petitions		
<input type="checkbox"/> 250 All Other Real Property	<input type="checkbox"/> 447 Ance. w/Disabilities			
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	<input type="checkbox"/> 500 Ance. w/Disabilities			

## ORIGIN

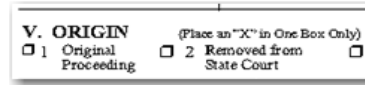
Select an origin code.

Only choose: **1** (Original Proceeding) or **2** (Removal from State Court).

The other options are for internal use only.



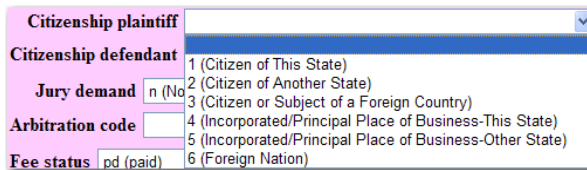
A screenshot of a dropdown menu for 'Origin plaintiff'. The menu is open, showing three options: '1 (Original Proceeding)', '2 (Removal from State Court)', and '3 (Internal Use Only)'. The first option is selected.



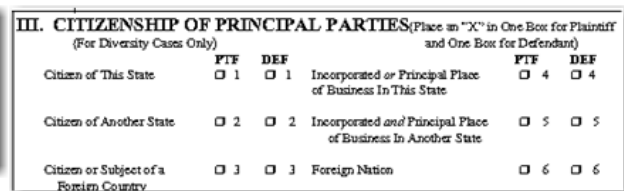
A screenshot of a form section titled 'V. ORIGIN' with the instruction '(Place an "X" in One Box Only)'. It contains two checkboxes: '1 Original Proceeding' and '2 Removed from State Court'. The '1 Original Proceeding' checkbox is checked.

## CITIZENSHIP

Select the citizenship of the Plaintiff and Defendant **ONLY if the jurisdiction of the case is 4 - Diversity**.



A screenshot of two dropdown menus for 'Citizenship plaintiff' and 'Citizenship defendant'. The 'Citizenship plaintiff' menu is open, showing options: '1 (Citizen of This State)', '2 (Citizen of Another State)', '3 (Citizen or Subject of a Foreign Country)', '4 (Incorporated/Principal Place of Business-This State)', '5 (Incorporated/Principal Place of Business-Other State)', and '6 (Foreign Nation)'. The '1 (Citizen of This State)' option is selected.



A screenshot of a form section titled 'III. CITIZENSHIP OF PRINCIPAL PARTIES' with the instruction '(Place an "X" in One Box for Plaintiff and One Box for Defendant)'. It contains a table of checkboxes for Plaintiff (PTF) and Defendant (DEF) for three categories: 'Citizen of This State', 'Citizen of Another State', and 'Citizen or Subject of a Foreign Nation'. The '1' checkbox for 'Citizen of This State' is checked for both PTF and DEF.

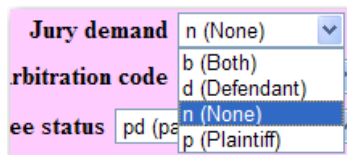


Select Citizen if the party is a person; and Incorporated/ Principal Place of Business if the party is a business.

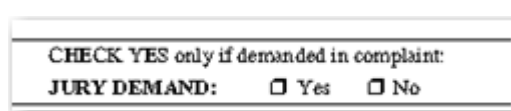
## JURY DEMAND

**If filing a Complaint** and a jury demand is requested, select "p" for plaintiff. If a jury demand is not requested select "n" for none.

**If filing a Notice of Removal** and only the defendant is has requested a jury demand, choose "d" for defendant. If both parties are requesting a jury, choose "b" for both parties.



A screenshot of a dropdown menu for 'Jury demand'. The menu is open, showing four options: 'n (None)', 'b (Both)', 'd (Defendant)', and 'p (Plaintiff)'. The 'n (None)' option is selected.



A screenshot of a form section titled 'CHECK YES only if demanded in complaint: JURY DEMAND:'. It contains two checkboxes: 'Yes' and 'No'. The 'No' checkbox is checked.

## DEMAND

If a monetary demand is requested in the complaint, enter the dollar amount to the **nearest thousand with no punctuation.**

**Example:** If the dollar demand requested in the complaint is \$75,000, enter “75”. If the amount is \$10,000,000 (ten thousand) or more, enter “9999”. **No more than four digits should be listed in this field.**

Demand (\$000)

DEMAND \$

## COUNTY

In accordance with [LR 83.10](#) (hyperlink) the county selected (located in the Eastern District of Michigan) determines which division the case will be assigned.

County

CIVIL COVER SHEET	
County in which action arose _____	
<small>The JS 44 civil cover sheet and the information contained herein neither replace nor supplement the filing and service of pleadings or other papers as required by law, except as provided by local rules of court. This form, approved by the Judicial Conference of the United States in September 1974, is required for the use of the Clerk of Court for the purpose of indexing the civil docket sheet. (SEE INSTRUCTIONS ON THE REVERSE OF THIS FORM.)</small>	
I. (a) PLAINTIFFS	DEFENDANTS
(b) County of Residence of First Listed Plaintiff _____ <small>(EXCEPT IN U.S. PLAINTIFF CASES)</small>	County of Residence of First Listed Defendant _____ <small>(IN U.S. PLAINTIFF CASES ONLY)</small>

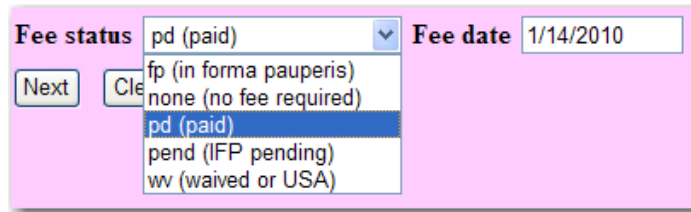
The county should be selected in this order:

1. If filing a **Notice of Removal**, choose the county in which the case was **pending in State Court**.
2. The county in which the plaintiff resides.
3. The county in which the claim arose.
4. If a defendant is a U.S. employee or officer being sued in an official capacity, or if the defendant is a U.S. agency, **choose the county in which an office is located**.
5. The county in which the defendant resides or has a place of business.

## FEE

Select a fee status. **The selection defaults to “pd (paid)”**.

If filing an Application to Proceed Without Prepaying Fees or Costs, select “fp (in forma pauperis)”. If the case is being filed by the United States, select “wv (waived or USA)”.



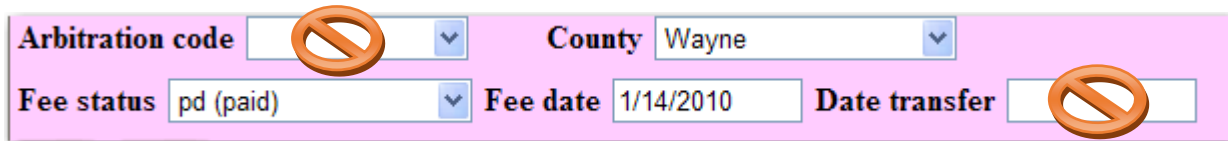
Fee status: pd (paid) [v]  
Fee date: 1/14/2010

Next Clear

- fp (in forma pauperis)
- none (no fee required)
- pd (paid)
- pend (IFP pending)
- wv (waived or USA)

### ARBITRATION CODE AND DATE TRANSFER

Leave the Arbitration or Date transfer boxes blank.



Arbitration code [no symbol] [v] County: Wayne [v]

Fee status: pd (paid) [v] Fee date: 1/14/2010 Date transfer: [no symbol]