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COURT ADMINISTRATOR  
EASTERN MICHIGAN

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF MICHIGAN

U.S. DISTRICT COURT  
EASTERN DISTRICT OF MICHIGAN  
SEP 15 1 08 PM '95

In re: Handling Firearms as Exhibits  
in Trials

Administrative Order

95-AO-079

**ADMINISTRATIVE ORDER**

At the regular meeting of the Court on September 11, 1995, the Judges of the United States District Court for the Eastern District of Michigan approved the following procedure governing the handling of firearms as exhibits in trials and authorized the Chief Judge to enter this Administrative Order.

1. Upon determining that firearms will be admitted as exhibits in a trial occurring at any federal court facility (courthouse) in the Eastern District of Michigan, it will be the responsibility of the case agent to obtain a court order from the trial judge permitting the Marshals Service to allow the firearms to enter the courthouse and be stored overnight (if necessary) in the Marshals Service vault.
2. Upon arriving at the courthouse, the case agent bringing with them firearms to be admitted as exhibits in a scheduled trial will announce their intentions and present the court order to the Court Security Officers at the security screening posts.
3. Once notified, the Court Security Officer will escort the case agent, along with the firearms into the Marshals Service office where the firearms will be inspected and secured by Supervisory Deputy United States Marshals.
4. Once the firearms are determined to be safe, the Court Security Officer and the case agent will transport the firearms to the designated courtroom where the case agent will be responsible for the security of the firearms. For the duration of the trial, it will be the responsibility of the case agent to coordinate with the Marshals Service to facilitate the transport of the firearms by Marshals Service personnel to and from the appropriate courtroom. During trial, the case agent will be responsible for the security of the firearms.

5. Once the trial is completed, the court order will expire and the firearms will be removed from the courthouse by the case agent.

FOR THE COURT:



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CHIEF JUDGE JULIAN ABELE COOK, JR.