



CAREER OPPORTUNITY

UNITED STATES DISTRICT COURT EASTERN DISTRICT OF MICHIGAN

Position: Judicial Law Clerk (Term)
To the Honorable David R. Grand

Vacancy #: 2024-17

Classification: JSP 11-13 (depending on qualifications)

Salary Range: JSP 11- 13 \$80,006 to \$114,031

Duty Station: Ann Arbor, MI Status: Term

Open to: All qualified candidates Number of Positions: One

Detroit
231 W. Lafayette Blvd.
Detroit, MI 48226

Ann Arbor
200 E. Liberty St.
Ann Arbor, MI 48104

Bay City
1000 Washington Ave.
Bay City, MI 48708

Flint
600 Church St.
Flint, MI 48502

Port Huron
526 Water St.
Port Huron, MI 48060

www.mied.uscourts.gov

POSITION OVERVIEW

Judge Grand is accepting applications for a two-year term clerk position to begin around July 2025. Judge Grand's chambers, located in the middle of Ann Arbor's vibrant downtown, seeks to add a team member who enjoys the challenges inherent in performing the Court's important work fairly and efficiently. The successful applicant will be a diligent self-starter, possess excellent research, analytical, and writing skills, and work well in a collaborative, open-door office environment.

QUALIFICATIONS

Applicants must have a J.D., and those who have passed the bar exam and have post-law school experience are strongly preferred.

APPLICATION PROCEDURE

To be assured consideration, applicants must apply for this position using the **Online System for Clerkship Application and Review** (OSCAR) system, the link is provided below. Make sure to follow the instructions provided on that site. <https://oscar.uscourts.gov>

Only those applicants selected for interview will be contacted.

BENEFITS

Local (when/where available): Federal Court employees receive local benefits outlined [here](#).
National: Federal Court employees receive national benefits outlined [here](#).

CONDITIONS OF EMPLOYMENT:

- All applicants must be a U.S. citizen or must be a lawful permanent resident (i.e., green card holder) seeking U.S. citizenship, or must complete an affidavit indicating their intent to apply for citizenship when they become eligible to do so.
- Completion of FBI Fingerprint Background Check with periodic reinvestigation, if applicable.
- Employment will be provisional and contingent upon the satisfactory completion of the required background investigation. Retention depends upon a favorable suitability determination.
- Employees are subject to mandatory electronic funds transfer.
- Except for Probation Officers, employees are considered "at will".
- Employees are required to adhere to the Code of Conduct for Judicial Employees.

The Court reserves the right to fill more than the advertised number of positions with this announcement, may modify the conditions of this job announcement, or may withdraw the announcement, any of which may occur without prior written or other notice.

Important Dates

Opening Date:
June 5, 2024

Closing Date:
Until Filled

Apply to:

<http://oscar.uscourts.gov>

*The U.S. District Court for
the Eastern District of
Michigan is an Equal
Opportunity Employer.*