

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF MICHIGAN  
SOUTHERN DIVISION

Case No.  
Shalina D. Kumar  
United States District Judge

Plaintiff,  
v.  
Defendants.  
\_\_\_\_\_ /

**NOTICE OF RULE 16 SCHEDULING CONFERENCE  
AND RULE 26 JOINT DISCOVERY PLAN DEADLINE**

Take notice that the above-entitled case has been set for a  
Telephonic Rule 16 Scheduling Conference on \_\_\_\_\_  
before the Honorable Shalina D. Kumar. The parties are to use the  
following call-in information: Call-In Number: \_\_\_\_\_ and Access  
Code: \_\_\_\_\_.

Before the Scheduling Conference, pursuant to Rule 26(f)(2), the  
attorneys of record are jointly responsible for the preparation of a discovery  
plan that includes the information identified in Rule 26(f)(3) and may also  
include reference to the issues listed in Rule 16(c)(2) if relevant. Rule  
26(f)(1) requires that the parties confer no later than 21 days before the  
scheduling conference and develop a proposed discovery plan. This plan

must be submitted to the Court at least seven days before the date of the Rule 16 Scheduling Conference date identified above.

Date:

\_\_\_\_\_  
Shalina D. Kumar  
United States District Judge

SAMPLE