

## New Requirements for Accessing the Electronic Case Filing System

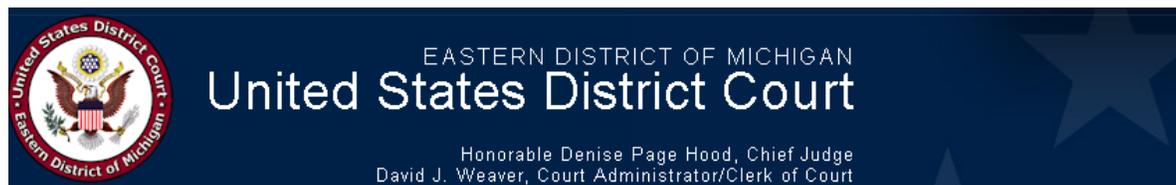
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From: U.S. District Court for the Eastern District of Michigan (uscourts@updates.uscourts.gov)

To: All Attorneys

Date: Thursday, November 21, 2019, 08:06 AM EST

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### **ACTION REQUIRED FOR CONTINUED E-FILING ACCESS**

Effective February 24, 2020, the United States District Court for the Eastern District of Michigan will implement the Next Generation of CM/ECF (“NextGen”). All CM/ECF users who wish to e-file on or after February 24, 2020 must have an individual (not shared) upgraded PACER account. You will not be able to e-file in this Court until you upgrade your account.

#### **How to Upgrade Your PACER Account**

If your account was created before August 10, 2014 and has not been previously upgraded, **YOU MUST UPGRADE YOUR PACER ACCOUNT.** Follow these steps:

- Log in to PACER.
- Go to “Manage My Account” at <https://pacer.psc.uscourts.gov/pscof/manage/maint.jsf>
- Find the “Account Type” field. If it shows “Upgraded PACER Account,” this step is complete. If it shows “Legacy PACER Account,” click the “Upgrade” link and complete the upgrade process.

To answer any questions, please refer to PACER’s “Frequently Asked Questions” page: <https://www.pacer.gov/nextgen>, or call the PACER Service Center at 800-676-6856.

**NOTE:** Additional requirements and information will be sent prior to February 24, 2020.

This message was sent by the United States Courts