

FEDERAL JUDICIAL BRANCH
APPLICATION FOR EMPLOYMENT

If you need additional space, continue under "Remarks" listing item number.

1. Name (Last, First, Middle Initial)		2. Phone Number	
3. Present Address (Street, City, State, Zip)			
4. Email Address		5. Place of Birth (city/town, state, & country) (required for background investigation)	
6. Other Names Previously Used for Employment Purposes		7. Date of Birth (complete only for law enforcement positions)	
GENERAL			
8. Are you a U.S. Citizen?	YES	NO	If no, give the Country of your citizenship
9. a. Were you ever a federal civilian employee?	YES	NO	If yes, give highest civilian grade: _____ / _____ / _____ Pay Plan Grade Step
b. Are you receiving a federal civilian annuity payment?	YES	NO	
c. Are you receiving federal severance pay?	YES	NO	If yes, give former agency contact/telephone: _____
d. Have you received a federal separation incentive payment in the past 5 years?	YES	NO	If yes, state mo/yr received and former agency contact/telephone: _____
10. Do you have any relatives who are Judges, Officers or employees of the United States Courts?	YES	NO	If yes, give their names, positions, and relationships to you. _____
11. Have you ever served on active duty with the military?	YES	NO	(If selected, you will need to provide your DD-214 (copy 4), Certificate of Release or Discharge from Active Duty, so that your service may be verified and credited)
BACKGROUND INFORMATION			
12. During the last 5 years, have you been fired from any job for any reason, did you quit after being told that you would be fired, did you leave any job by mutual agreement because of specific problems, or were you debarred from Federal employment by the Office of Personnel Management or any other Federal agency?	YES	NO	If yes, provide in Section 18 the date, explanation of problem, reason for leaving, and employer's name/address.
13. Are you delinquent on any Federal debt? (Include delinquencies arising from Federal taxes, loans, overpayment of benefits, and other debts to the U.S. Government, plus defaults of Federally guaranteed or insured loans (e.g., student loan, home mortgage loan)).	YES	NO	If yes, provide in Section 18 the type, length, and amount of delinquency/default, and steps being taken to correct the error/repay the debt.

EDUCATION

14. a. Do you have a high school diploma or G.E.D. equivalent? ☐ YES ☐ NO

b. Name and location of colleges or universities attended <i>(including law schools)</i>	Dates Attended mm/dd/yyyy		Credit Hours		Type of Degree (if applicable)	Date Received mm/dd/yyyy	Grade Point Average and/or scholastic standing
	Start	Finish	Quarter	Semester			

15. Other schools or training attended *(list name/location of school, dates attended, subject studied, certificates received, and other pertinent data):*

JOB RELATED SKILLS, AWARDS, SPECIAL ACCOMPLISHMENTS

16. List any skills (e.g., language, computer, keyboarding speed), honors, awards, or special accomplishments (e.g., memberships in professional/honor societies, leadership activities, performance awards) that you believe are relevant to your ability to perform the job:

APPLICANTS FOR LEGAL POSITIONS

17. a.	Are you admitted to the Bar?	YES	NO	If yes, list the name of Bar(s) and date(s) of admission. Name of Bar: _____ Date (mm/dd/yyyy): _____ Name of Bar: _____ Date (mm/dd/yyyy): _____
b.	Is your Bar membership?	ACTIVE	INACTIVE	If active, list the name of Bar(s). Name of Bar: _____ Date (mm/dd/yyyy): _____ Name of Bar: _____ Date (mm/dd/yyyy): _____
c.	What was your scholastic standing in law school?	UPPER ½	UPPER ⅓	UPPER ¼
d.	Were you a member of an editorial board of law review or a moot court participant?	YES	No	

18. REMARKS *(Use this space for continuation of answers. List the item number being explained.)*