

Date: October 2009
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UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF MICHIGAN

Notice of Changes to Electronic Filing Policies and Procedures

Change code:
E = Editorial
P = New policy/procedure
R = Revised policy/procedure

Type of Change	Old Information	New Information	Reason for Change
R	R1(e), Definition of Hyperlink	Definition now includes a reference to navigating to Internet material.	To mirror the guidelines approved by the Judicial Conference of the United States regarding Internet materials in judicial opinions and orders.
R	R5(d), Filing in General	Includes reference to accessing Internet material. If a cited Internet resource is fundamental to the paper and refers to information that has not already been made part of the record, the Internet material MUST be captured, preserved in PDF, and attached to the paper. The attachment should include a notation of the date it was viewed and the case to which it relates.	To mirror the guidelines approved by the Judicial Conference of the United States regarding Internet materials in judicial opinions and orders.
R	R7, Other Exceptions to Filing Electronically	The following items may now be filed electronically and, therefore, may not be filed in the traditional manner: <ul style="list-style-type: none">▶ state court administrative record and other Rule 5 material submitted by the respondent under 28 USC § 2254;▶ administrative records and transcripts in social security benefits claims; and▶ grand jury matters.	CM/ECF now allows additional items to be filed electronically.

P	Procedures Governing the Electronic Availability and Redaction of Transcripts	Transcripts that include voir dire or other juror information will only be available to parties in the case if they are specifically requested. The voir dire transcript will be sealed to ensure a juror's right to privacy. Parties to the case will be required to seek permission of the Court to use the transcript in any other proceeding except an appeal of the same case. Members of the public must receive permission from the judge that ordered the voir dire transcript sealed prior to obtaining a copy of the transcript and the transcript may be subject to redaction before it is given to any member of the public.	Based on guidance received regarding the handling of voir dire transcripts so that the privacy interests of potential jurors are considered.
R	Procedure to Address Non-Compliance with ECF Policies and Procedures	Procedure has become more streamlined.	Original procedure is not practical.

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